

Social Research Call

Checklist for phase 2 of the application



Full proposal

Anonymity

- ☐ The proposal is fully anonymous: it contains no references to the project leader, the research team or the host organization.
 - ✗ Dr. Smith has 10 year's experience in this field...
 - ✓ The PL has 10 year's experience....
 - ✗ Our team has previously published articles about this topic (Jones *et al.* 2016)...
 - ✓ Our team has experience working in this field...
 - ✗ The University of City will provide data analysis team...
 - ✓ Our university will provide...
- ☐ The title of the pdf does not include any information relating to the PL or HO.

Content

- ☐ It describes the novelty, the scientific soundness, social relevance, feasibility and public engagement of the project.
- ☐ It states exactly what is unique about the project.
- ☐ It explains how this project contributes to the literature while keeping the anonymity.
- ☐ It analyses the Spanish and/or Portuguese social context.
- ☐ It proposes quantitative methods and a data driven approach.
- ☐ It proposes an original project that has not already been funded or disseminated.
- ☐ It describes how the results of the project will have a social impact.
- ☐ It describes an ethic plan in case of minors or vulnerable population.

Format

- ☐ It is written in font Calibri, size 11 and the text is justified.
- ☐ The page size is A4 and all margins are set to 2.5 cm.
- ☐ It has a header containing the acronym and the title of the project.
- ☐ It is written entirely in English.
- ☐ It is not longer than 15 pages. All footnotes comply with the same format as the core text.

Research expertise

Content

- ☐ It describes the expertise, merits, qualifications, certifications and/or credentials that guarantee the PL (and research team) are able to carry out the project.
- ☐ It contains the ORCID identifier of the PL.
- ☐ It is not anonymous.

Format

- ☐ It is written in font Calibri, size 11 and the text is justified.
- ☐ The page size is A4 and all margins are set to 2.5 cm.
- ☐ It has a header containing the acronym, title of the project, name of the PL and name of the HO.
- ☐ It is written entirely in English.
- ☐ It is not longer than 1 page.



Public and social sector expertise

Content

- ☐ It explains the links that the research team and host organization have with relevant institutions outside of academia (public sector, social entities, including at least one non-academic expert who will be involved in the project).
- ☐ It is not anonymous.

Format

- ☐ It is written in font Calibri, size 11 and the text is justified.
- ☐ The page size is A4 and all margins are set to 2.5 cm.
- ☐ It has a header containing the acronym, title of the project, name of the PL and name of the HO.
- ☐ It is written entirely in English.
- ☐ It is not longer than 1 page.

Budget

The budget uploaded to the platform:

- ☐ Specifies the total amount required for this project.
- ☐ Lists how the money will be spent.
- ☐ Does not ask for more than 100,000 euros from the Social Research Call.
- ☐ If there is co-funding, it is clearly stated which part of the expenses will be covered by the Social Research grant.
- ☐ The indirect costs (overheads) do not exceed 10% of the total direct costs requested.
- ☐ All staff costs are clearly described, including the number of weekly hours and the hourly rate of the person hired.

Gantt

The Gantt chart uploaded to the platform:

- ☐ Contains all aspects of the project.
- ☐ Clearly shows when each task will be completed.
- ☐ Does not exceed the 24 month limit for this call.